



**NEW MEXICO COMMISSION FOR THE BLIND**

2905 Rodeo Park Drive, East  
Building 4, Suite 100  
Santa Fe, NM 87505  
(505) 476-4479  
(505) 476-4475 FAX

May 17, 2023

Mr. Joseph M. Maestas, State Auditor  
Office of the State Auditor  
2540 Camino Edward Ortiz, Suite A  
Santa Fe, NM 87507

State Auditor Maestas:

Pursuant to 13-6-1 (B) NMSA 1978, on May 9, 2023 the New Mexico Commission for the Blind property disposal committee reviewed and determined the attached listing of tangible personal property has a current resale value of \$5,000 or less, and that the tangible personal property is worn out, unusable or obsolete and is no longer economical or safe for continued use. The committee's finding is that the tangible personal property can be disposed, and the proposed disposition of the tangible personal property is pursuant to 13-6-1 (G).

The findings have been duly sworn and subscribed under oath by each member of the committee present.

<p>DocuSigned by: <i>Laci Reynolds-Harmon</i> 11728F12399641C</p>	<p>5/24/2023</p>
<p>_____ Laci Reynolds-Harmon Accountant &amp; Auditor-A</p>	<p>_____ Date</p>
<p>DocuSigned by: <i>Janelle Gonzales</i> 7B58E9272D6D4EA</p>	<p>5/24/2023</p>
<p>_____ Janelle Gonzales Finance Manager</p>	<p>_____ Date</p>
<p>DocuSigned by: <i>Kevin Romero</i> D178DDCF327F4B4</p>	<p>5/24/2023</p>
<p>_____ Kevin C. Romero Deputy Director for Finance and Administration CFO/CPO</p>	<p>_____ Date</p>

## LY Inventory 2 ##

CSED Office

(3) Desks

2 shelf Book Shelf

L Shaped Desk

Sound Proof BOX w/ Cabinet

Credenza Corner for Desk

Braille Embosser

(3) Rolling Chairs

(3) Single Chairs

Glass Desktop

Type writer

(2) Boxes of Storage boxes

I certify that the above inventory list has been physically inventoried as of 6/30/22 and is true and accurate for this location.

Signature:

*Janette Morgan*

Date:

1/4/2023



**MICHELLE LUJAN GRISHAM**  
GOVERNOR

**ANNA SILVA**  
ACTING CABINET SECRETARY

**JAMES CHAVEZ**  
DEPUTY DIRECTOR  
TRANSPORTATION SERVICES

**State of New Mexico**  
General Services Department

ADMINISTRATIVE SERVICES DIVISION  
(505) 476-1857

FACILITIES MANAGEMENT DIVISION  
(505) 827-2141

PURCHASING DIVISION  
(505) 827-0472

RISK MANAGEMENT DIVISION  
(505) 827-2036

STATE PRINTING & GRAPHIC SERVICES BUREAU  
(505) 476-1950

TRANSPORTATION SERVICES DIVISION  
(505) 827-1958

**STATE AGENCY FOR SURPLUS PROPERTY**

1990 Siringo Road

Mailing address: P.O. Drawer 6850 Santa Fe, New Mexico 87502

Phone: (505)476-1902/Fax: (505)476-1905

**Memorandum**

**Date: February 23, 2023**

**To: Kevin C. Romero  
Deputy Director for Finance and Administration  
CFO/CPO  
NM Commission for the Blind**

**Subject: Disposal of Tangible Personal Property: Santa Fe, New Mexico**

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Through State statute 13-6-1(E) NMSA 1978, the New Mexico State Agency for Surplus Property (NMSASP), formerly the Federal Property Assistance Bureau is given the right of first refusal when disposing of obsolete, worn-out or unusable tangible personal property of any State Agency. Thank you for complying with this statute by giving the NMSASP notice of the property you wish to dispose of. The NMSASP has viewed your email request from February 23, 2023 and has decided to refuse property. We are basing this decision on the fact that the property is either old or in poor condition. Please continue with the disposition of this property in pursuant to §13-6-1 NMSA 1978- Disposition of Obsolete, Worn-out or Unusable Tangible Personal Property; or, §13-6-2 NMSA 1978- Sale of Property by State Agencies; Authority to Sell or dispose of Property.

**From:** [Gallegos, Paul, GSD](#)  
**To:** [Romero, Kevin, CFB](#)  
**Subject:** RE: State Surplus Property Bureau First Right of Refusal  
**Date:** Thursday, February 23, 2023 4:22:50 PM  
**Attachments:** [Kevin Romero Letter of Refusal 2\\_23\\_23.pdf](#)

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Good afternoon Kevin.

I have reviewed the property that you are offering, and we will not be accepting it at this time. I have attached a letter of refusal so that you can properly donate or dispose of. This letter will serve for both emails that you sent. Thank you.

Paul Gallegos  
State Property Coordinator  
NM State Agency for Surplus Property  
1990 Siringo Rd., Santa Fe NM, 87505  
Phone: 505-479-1683  
[Paul.Gallegos1@gsd.nm.gov](mailto:Paul.Gallegos1@gsd.nm.gov)



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**From:** Romero, Kevin, CFB <Kevin.Romero@cfb.nm.gov>  
**Sent:** Wednesday, February 22, 2023 4:06 PM  
**To:** Gallegos, Paul, GSD <Paul.Gallegos1@gsd.nm.gov>  
**Subject:** Fwd: State Surplus Property Bureau First Right of Refusal

Kevin C. Romero  
Deputy Director for Finance and Administration  
CFO/CPO  
NM Commission for the Blind  
Office: (505) 476-4454  
Work Cell: (505) 372-8127  
Email: [Kevin.Romero@cfb.nm.gov](mailto:Kevin.Romero@cfb.nm.gov)

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and delete all copies of this email and any accompanying attachments.

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**From:** Romero, Kevin, CFB

**Sent:** Tuesday, February 21, 2023 4:59:33 PM

**To:** Barela, Christopher M., GSD <[Christopher.Barela@gsd.nm.gov](mailto:Christopher.Barela@gsd.nm.gov)>

**Subject:** State Surplus Property Bureau First Right of Refusal

Mr. Barela,

Pursuant to 13-6-1 E NMSA and 13-6-2 C NMSA, the Commission for the Blind is extending the First Right of Refusal for the identified assets listed below and photos are attached. The typewriters are no longer in working order.

Typewriter 1- IBM- wheelwriter 1500 by Lexmark Tag #- 02100

Typewriter 2- IBM wheelwriter 3500 by Lexmark Tag#- 02337

Fridge #1- Roper M#-RT18DKXWW01 S#- EA3434184 Tag#-01834 (In Working order)

Fridge #2- Kenmore Coldspot M#-8750512 S#EX1325511 Tag#- 01835 (In Working order)

Freezer #3-Philco Corp M#16 EV 42 S# 4FC104780 Tag#- 01832 MFG code 10 (In Working order)

If there are any questions, feel free to contact me.

Kevin C. Romero

Deputy Director of Finance and Administration

CFO/CPO

NM Commission for the Blind

(505) 476-4454

Email: [Kevin.Romero@cfb.nm.gov](mailto:Kevin.Romero@cfb.nm.gov)

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**From:** [Romero, Kevin, CFB](#)  
**To:** [Gallegos, Paul, GSD](#)  
**Subject:** Fwd: State Surplus Property Bureau First Right of Refusal  
**Date:** Wednesday, February 22, 2023 4:05:53 PM  
**Attachments:** [LV CSED office 1.jpg](#)  
[LV CSED office 2.jpg](#)  
[LV CSED office 3.jpg](#)  
[LV CSED office 4.jpg](#)  
[LV CSED office 5.jpg](#)

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Kevin C. Romero  
Deputy Director for Finance and Administration  
CFO/CPO  
NM Commission for the Blind  
Office: (505) 476-4454  
Work Cell: (505) 372-8127  
Email: [Kevin.Romero@cfb.nm.gov](mailto:Kevin.Romero@cfb.nm.gov)

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**From:** Romero, Kevin, CFB  
**Sent:** Tuesday, February 21, 2023 5:12:16 PM  
**To:** Barela, Christopher M., GSD <[Christopher.Barela@gsd.nm.gov](mailto:Christopher.Barela@gsd.nm.gov)>  
**Subject:** State Surplus Property Bureau First Right of Refusal

Mr. Barela,

Pursuant to 13-6-1 E NMSA and 13-6-2 C NMSA, the Commission for the Blind is extending the First Right of Refusal for the identified assets listed below and photos are attached.

- 3 - Correction wooden 3-drawer desks
- 1 – 2 shelf wooden Bookshelf
- 1 – Corrections wooden 3 drawer L shaped desk
- 1 – Credenza corner for wooden desk
- 3 – Office rolling chairs
- 3 – Single seating chairs
- 1 – Glass desktop
- 1 – typewriter

Kevin C. Romero  
Deputy Director of Finance and Administration  
CFO/CPO  
NM Commission for the Blind  
(505) 476-4454  
Email: [Kevin.Romero@cfb.nm.gov](mailto:Kevin.Romero@cfb.nm.gov)

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